

# Terms of Reference

## Futsal Review Group

### Purpose

The Futsal Review Group (Review Group) will be established to review the current futsal competition framework and provide recommendations for a clear, sustainable and engaging futsal pathway that supports participation growth and improved performance at national competitions.

The Review Group will focus on identifying how futsal competitions should be structured to support entry-level participation, social competition and premier-level pathways for both male and female participants.

### Background

The current futsal competition environment is facing several challenges, including the declining of participation numbers and a structure that does not consistently provide a clear or engaging pathway for participants. It has become increasingly difficult to source the venues required to adequately deliver multiple levels of junior, senior, social and premier league competitions.

At a representative level, there are concerns regarding declining participation numbers and the overall quality and competitiveness of teams attending national championships.

A review of the current structure is required to ensure futsal competitions provide strong entry points for new participants, clear progression opportunities and an appropriate pathway to premier competition and national representation.

### Objectives

The Review Group will work with the Competition Operations Lead to review the current futsal environment and develop recommendations to:

- Establish a clear and engaging futsal participation and development pathway.
- Identify appropriate entry points for participants across different age groups.
- Review the structure of junior and senior social futsal competitions.
- Review the structure and purpose of junior and senior premier league competitions.
- Identify competition models that support sustainable participation growth.
- Improve the quality and competitiveness of teams representing Capital Football at national championships.
- Ensure the futsal pathway and competition structures support both male and female participation.

### Key Questions for Consideration

The Review Group will focus on addressing the following questions:

- What should the futsal participation pathway look like from entry-level through to premier competition?
- What competition structures are required to support both participation growth and high-performance outcomes?
- How should junior and senior competitions be structured to provide clear progression between social and premier levels?
- How can venue availability and facility constraints be considered within the competition framework?

- What structures will best support preparation and success at national championships?
- How can the futsal pathway support both male and female competitions?

## Scope of Work

The Review Group will:

- Review the current futsal competition structures and participation trends.
- Consider venue availability and facility constraints impacting competition delivery.
- Identify gaps in the current participation and development pathway.
- Consider examples or models from other jurisdictions where relevant.
- Develop recommendations for a future futsal pathway and competition structure.

The Review Group will operate in an advisory capacity and will provide recommendations to Capital Football for consideration.

## Membership and Composition

The Review Group will consist of a maximum of 7 (seven) members, including two Capital Football staff representatives.

The Competition Operations Lead will facilitate meetings, guide discussion and ensure the Review Group remains focused on the objectives of the review.

A Capital Football staff member will act as Secretariat and be responsible for coordinating meetings, supporting administration and assisting in the preparation of recommendations.

To ensure the Review Group reflects the key areas of the futsal environment, membership will include individuals representing the following perspectives:

- **Junior Futsal Representative**  
An individual involved in the delivery, coaching or organisation of junior futsal programs who can provide insight into entry-level participation and junior competition structures.
- **Senior Futsal Competition Representative**  
A person actively involved in senior futsal competitions who can provide insight into participation-based and social competitions.
- **Premier League / High-Performance Representative**  
An individual with experience in premier futsal competitions or national championships who understands the performance pathway and preparation required for national competition.
- **Club Representative**  
A representative from a Capital Football affiliated club currently participating in, or seeking to expand involvement in, futsal competitions.
- **Competition / Venue Operations Perspective**  
A person with experience in futsal competition administration, scheduling or venue management.
- **Capital Football Secretariat**  
One Capital Football staff member responsible for coordinating meetings, supporting administration and assisting in the preparation of recommendations.

Members will be selected to ensure the group reflects experience across junior and senior competitions, social and premier league levels and both male and female futsal environments.

Capital Football may seek input from additional stakeholders where required; however, these individuals will not be formal members of the Review Group. Members of the Review Group will be appointed by Capital Football through an Expression of Interest.

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## Futsal Review Group

### Authority and Limitations

The Review Group operates in an advisory capacity only and is responsible for reviewing the futsal environment and developing recommendations regarding participation, competition structures and player pathways.

The Review Group will not have authority to make decisions on behalf of Capital Football or to implement any changes to competitions or programs.

The Review Group will not have delegated financial authority and is not authorised to commit or approve any expenditure on behalf of Capital Football.

### Reporting and Governance

The Review Group will report to the Competition Operations Lead and all findings and recommendations developed by the Review Group, will be submitted to the Competition Operations Lead for consideration.

The Competition Operations Lead will provide progress updates and recommendations to the General Manager during the review period.

Where recommendations involve structural or significant changes to competitions, these may be referred by the General Manager to the Capital Football Board for review and approval.

The reporting structure will therefore be:

Reference Group → Competition Operations Lead → General Manager → Capital Football Board (where required)

### Meetings

The Review Group will meet as required to complete its work program, with approximately 3–4 meetings anticipated during the review period.

Meetings may be held in person or online as appropriate. The Secretariat will coordinate meeting scheduling, agendas and relevant documentation.

### Secretariat Support

Capital Football will provide secretariat support to the Review Group and will include coordinating meetings, preparing agendas, recording key discussion points and supporting the development and documentation of the Review Group's recommendations.

### Stakeholder Consultation

The Review Group may seek feedback from clubs, participants, coaches and other relevant stakeholders to inform its recommendations.

Any consultation activities will be coordinated through Capital Football.

### Deliverables

The Review Group will provide:

- A recommended futsal participation and development pathway.
- Proposed competition structures for junior and senior futsal competitions.

- Recommendations to support improved performance at national championships.
- Considerations relating to venue usage and competition delivery.

## **Timeframe**

The Review Group is expected to complete its review and provide recommendations within approximately three months of its first meeting.

A final report outlining findings and recommendations will be submitted to the Capital Football General Manager following completion of the review.

The Review Group will conclude once its final report has been presented to the General Manager.