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## ENROLLING IN SENIOR FOOTBALL MATCH OFFICIAL COURSE

- Direct Entry (ages 18+ and first time completing a referee course), please start at Step 1
- Upgrading Referees (ages 16+ and completed Level 4), please start at Step 11

*If you encounter any issues during registration, please contact [support@playfootball.com.au](mailto:support@playfootball.com.au) for assistance*

### ACCESSING THE LEARNING CENTRE WITH AN EXISTING ACCOUNT

If you have an existing **referee** or **coach** account in the [Learning Centre](#), you can access it by trying the following options:

#### OPTION 1

Click on the 'Learner (Football Account)' option and login using your PlayFootball credentials

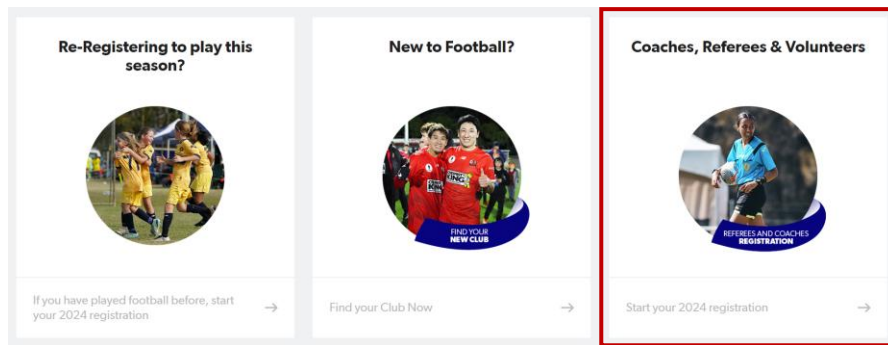
#### OPTION 2

Click on the 'Learner (Learning Centre Account)' option. Some accounts will need a password reset to get access. Click on 'Forgot Password?' and enter your username as fa.XXXXXXXXXX (where "X" is your FFA number). Follow the email prompts.

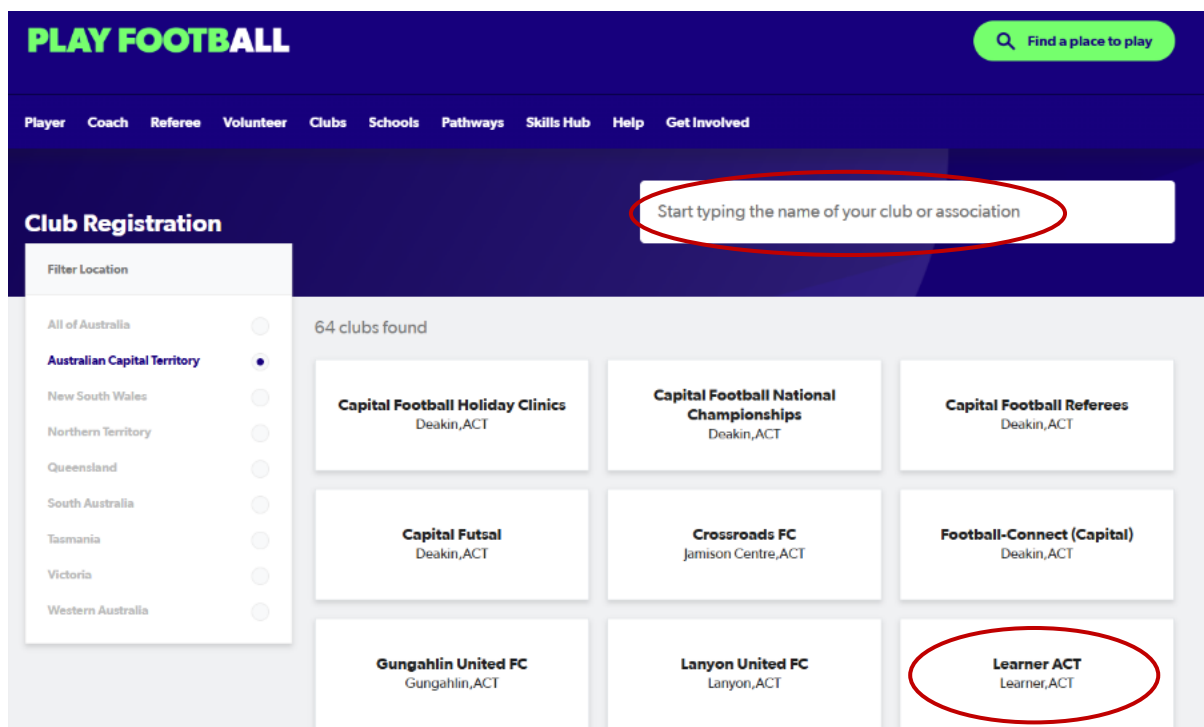
### ACCESSING THE LEARNING CENTRE FOR THE FIRST TIME

1. Complete the [Jotform](#), this allows the Referee Department to ensure you meet prerequisites and to organise access to the relevant modules

2. Go to [PlayFootball](#), click on 'Coaches, Referees and Volunteers'



3. Click on 'Learner ACT' (page 3 of ACT Football Clubs, or use search bar)



4. You will be directed to the **new** PlayFootball login page – use your existing details, check the boxes and select ‘Sign In’

**FOOTBALL AUSTRALIA**

**SIGN IN** **PARTICIPANT**

Enter your Email

Enter your Password

☐ I have read and agree to the [Terms & Conditions](#).

☐ I have read and agree to the [Privacy Policy](#).

By checking these boxes, I confirm my understanding and acceptance of the agreements and policies outlined above.

Sign in

Sign in with Google

Don't have an account yet?

[Forgot your password?](#) [Administrator access](#)

**FOOTBALL**

**FOOTBALL STARTS HERE**

5. Select ‘Details’ for the Learner Registration - Referee product, and then select ‘Register’ on the next page.

**FOOTBALL**

**PARTICIPANT**

**AVAILABLE PRODUCTS**

Product:

Filters

Showing 1 results

**Learner Registration - Referee**

Learner ACT  
Learner Registrations, Learner, ACT 2600

Appropriate for Venue Suburb

Mixed, 12-100 yo  
Learner Registrations Learner

Registrations Open 02/12/2024  
Register By 30/12/2025

[OPEN FOR REGISTRATIONS](#)

[Details](#)

6. Choose if you are registering yourself or someone else associated with your account. You should get a popup with your previous details, select ‘Use Record’.

**FOOTBALL**

**CAPITAL FOOTBALL REFEREES**

**PARTICIPANT REGISTRATION**

Register to participate in All Leagues - Returning Referee (18+) for season 2025



**WHO ARE YOU REGISTERING FOR:**

☐ Myself

☐ Somebody else

**ASSOCIATED PARTICIPANTS HISTORY FOUND**

Please select any participant record listed below to proceed.

 <b>Lucy Griffin</b> Previous Club	
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- Ensure you have all documents ready for registration, this includes a WWVP card (from [Access Canberra](#)) for participants aged 16 and older. You will need to have a volunteer check at a minimum.

**FOOTBALL**

**Capital Football Referees**  
**PARTICIPANT REGISTRATION**  
 Register to participate in All Leagues - Returning Referee (18+) for season 2025

**JUST BEFORE YOU GET STARTED**

You may need some of these documents to complete your registration through the online portal.

- ☐ Your Credit Card or Debit Card details - If you're paying online
- ☐ A clear headshot of yourself
- ☐ Your WWCC Document

You will need to provide one of the following documents for approval. You may be asked to physically provide the relevant documents for sighting by approved personnel.

- ☐ Your Passport Document
- ☐ Your Drivers License or ID
- ☐ Your Birth Certificate

- Follow the prompts, ensuring that the steps on the left of the screen show green ticks. **No tick means there is required information missing** – you will need to go back to the step with missing information.

9. If aged 16+, enter WWVP details – *you will not be able to register without a WWVP card*
- a. Enter the issue date as five years before the expiry date

The screenshot shows the 'PARTICIPANT REGISTRATION' process for Football Australia. The left sidebar lists steps 1 through 7, with Step 3 'Regulation Details' highlighted. The main content area is titled 'CAPITAL FOOTBALL REFEREES REGULATION DETAILS' and includes the text 'Register to participate in All Leagues - Returning Referee (18+) for season 2025'. A section titled 'DO YOU HAVE A WORKING WITH CHILDREN CHECK (WWCC)?' asks for confirmation. The 'Yes, I do' option is selected. Below this, the 'Your Working with Child Check File Name' is listed as 'wwcc-1738716837973.jpeg'. A section for 'Enter your working with children check details' includes a dropdown for 'Select a state' (Australian Capital Territory), a 'Document Type' dropdown (WWCC), and a 'Type of Check' dropdown (Paid: Employee).

10. After 24 hours from notification of registration approval, get access to Learning Management System – [learn.footballaustralia.com.au](https://learn.footballaustralia.com.au)
- a. If access does not come through, please email [learningcentre@footballaustralia.com.au](mailto:learningcentre@footballaustralia.com.au) with your FFA number for assistance

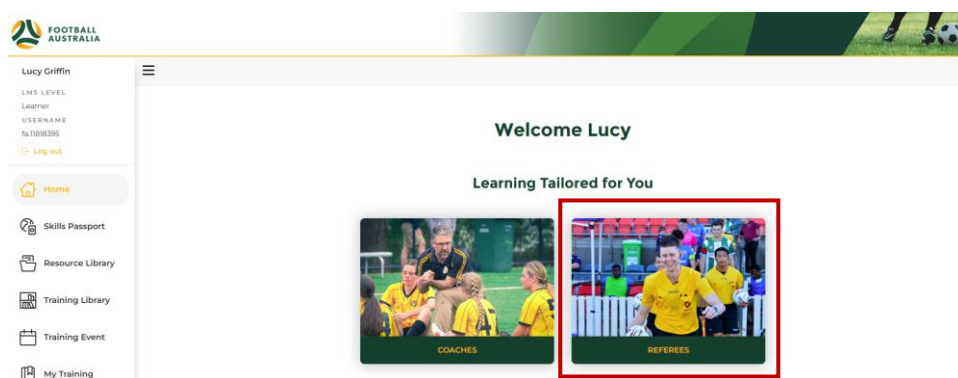
11. Click on 'Learner (Football Account)' and login using PlayFootball details



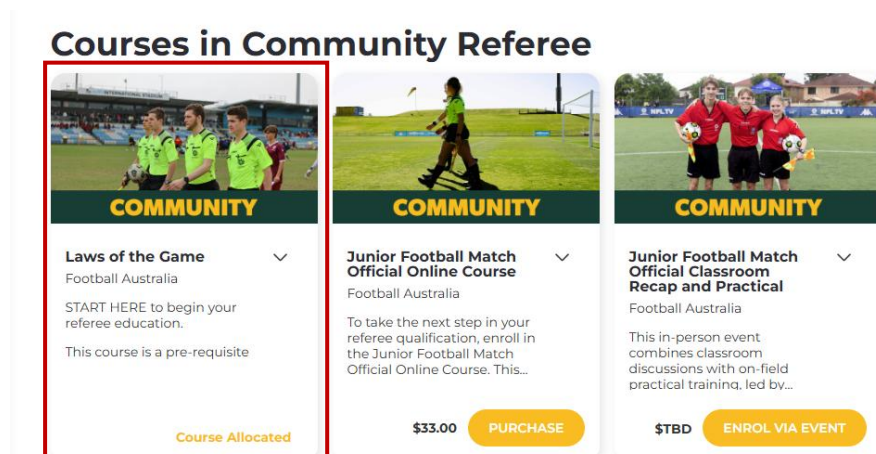
**NOTE:** If 'Multiple registrations against account' error appears on login (see below), please email the Learning Centre Team ([learningcentre@footballaustralia.com.au](mailto:learningcentre@footballaustralia.com.au)) with FFA numbers and they will organise access



12. Select 'Referees' from the middle of the screen

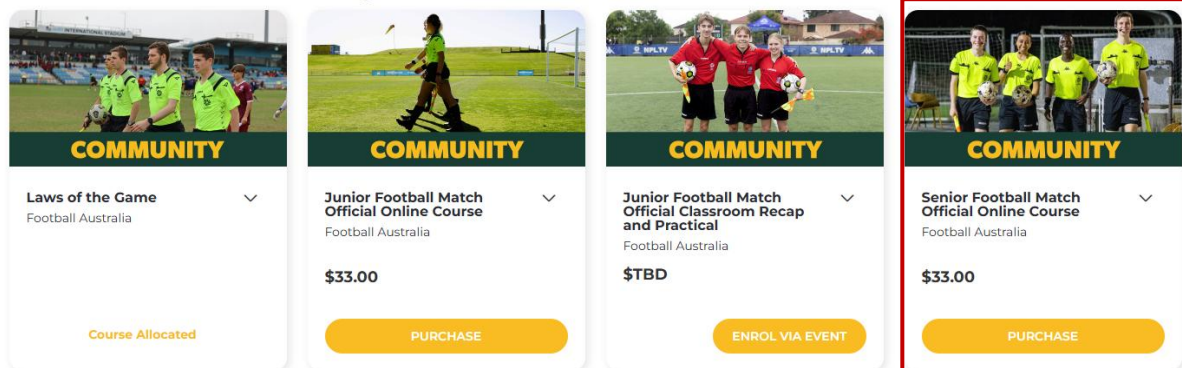


13. Enrol and complete the 'Laws of the Game' course. You can come back to your progress in the modules at any time by clicking on 'My Training' from the menu on the left.

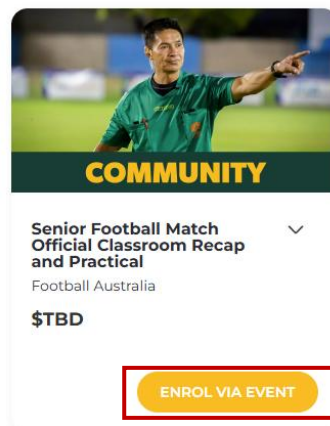


14. Once done, enrol and complete the 'Senior Football Match Official Online Course'. You can come back to these at any time by clicking on 'My Training' from the menu on the left.

### Courses in Community Referee



15. Once done, enrol in the 'Senior Football Match Official Classroom Recap and Practical'. Select the Training Event you wish to attend and register.



### Direct Entrants (New Referees):

Once you enrol in the Classroom Recap and Practical session, you will be provided with instructions on registering and paying for the Capital Football First-Year Referee Package via PlayFootball. This package covers the practical course fee, first-year registration, insurance, and a full referee kit (uniform, whistle, flags, and cards).

After all course requirements are completed, the Capital Football Referees Department will approve your registration. You will then receive an information pack detailing the next steps, including how to receive match appointments, how to use Spond for communication, guidance on using Dribl, and important competition requirements.

### Upgrading Referees:

You will be contacted separately about how to pay for the practical course.