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ENROLLING IN A GAME LEADER COURSE

If you encounter any issues during registration, please contact support@playfootball.com.au for assistance

ACCESSING THE LEARNING CENTRE WITH AN EXISTING ACCOUNT

If you have an existing **referee** or **coach** account in the [Learning Centre](#), you can access it by trying the following options:

OPTION 1




Click on the 'Learner (Football Account)' option and login using your PlayFootball credentials

OPTION 2

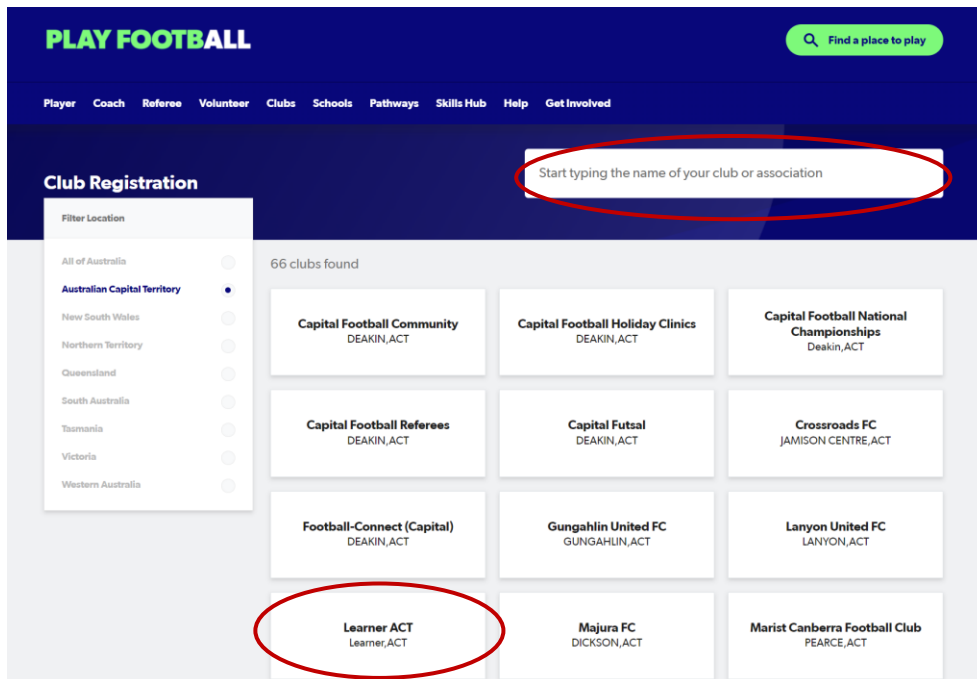
Click on the 'Learner (Learning Centre Account)' option. Some accounts will need a password reset to get access. Click on 'Forgot Password?' and enter your username as fa.XXXXXXXXXX (where "X" is your FFA number). Follow the email prompts.

ACCESSING THE LEARNING CENTRE FOR THE FIRST TIME

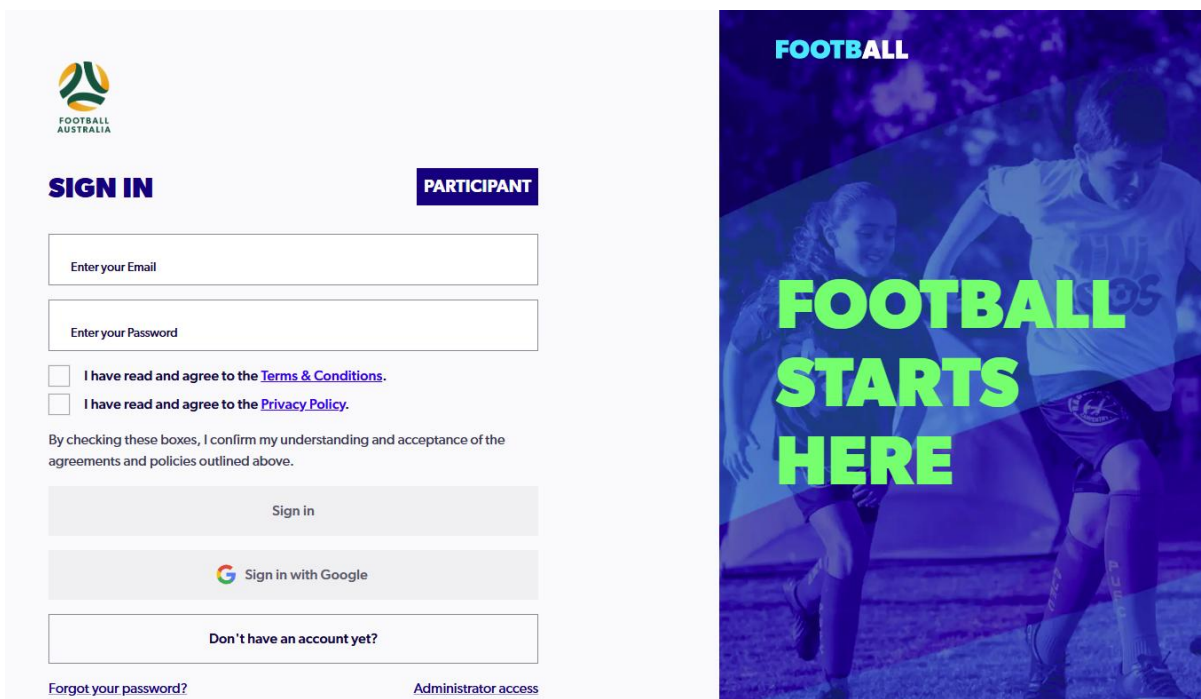
1. Go to [PlayFootball](#), click on 'Coaches, Referees and Volunteers'

Re-Registering to play this season?	New to Football?	Coaches, Referees & Volunteers
		
If you have played football before, start your 2024 registration →	Find your Club Now →	Start your 2024 registration →

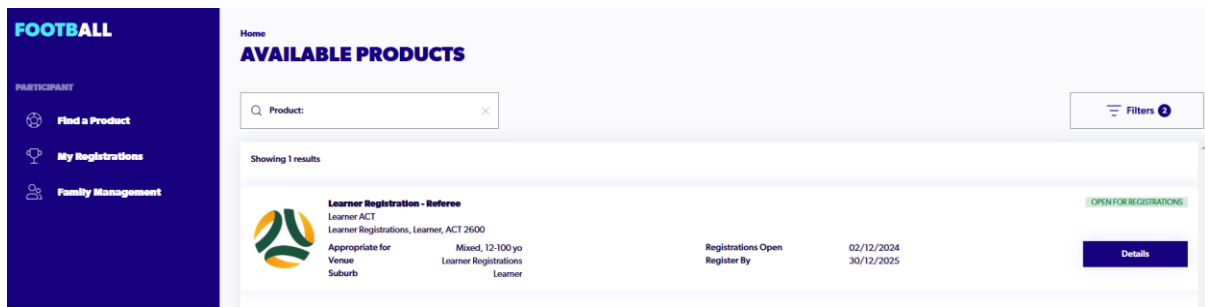
2. Click on 'Learner ACT' (page 3 of ACT Football Clubs, or use search bar)



3. You will be directed to the **new** PlayFootball login page – use your existing details, check the boxes and select 'Sign In'



4. Select 'Details' for the Learner Registration - Referee product, and then select 'Register' on the next page.



5. Choose if you are registering yourself or someone else associated with your account. You should get a popup with your previous details, select 'Use Record'.

FOOTBALL

CAPITAL FOOTBALL REFEREES

PARTICIPANT REGISTRATION

Register to participate in All Leagues - Returning Referee (18+) for season 2025

WHO ARE YOU REGISTERING FOR:

☐ Myself

☐ Somebody else

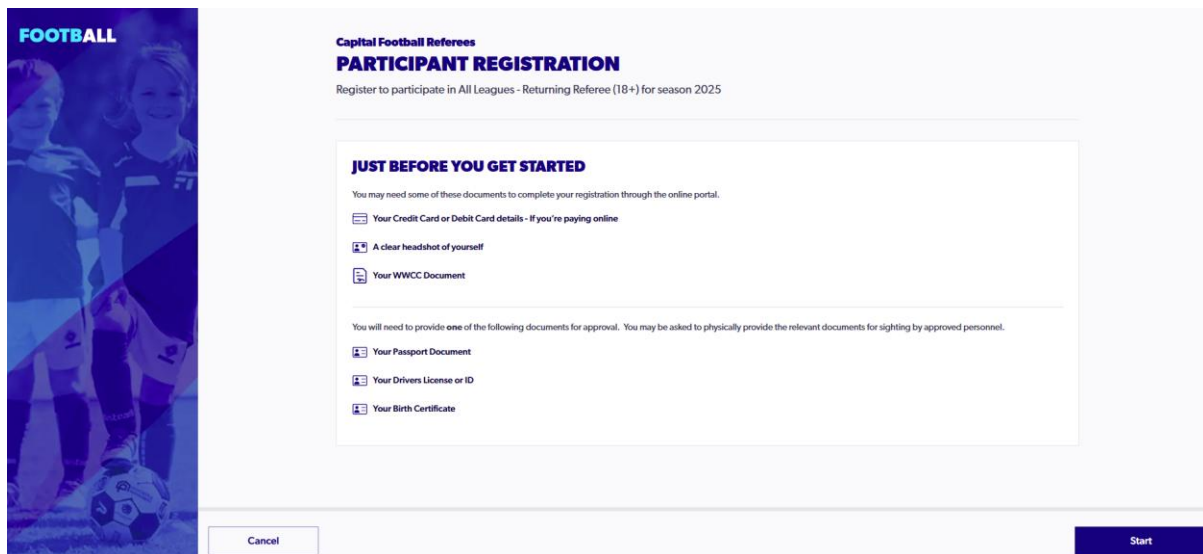
ASSOCIATED PARTICIPANTS HISTORY FOUND

Please select any participant record listed below to proceed.

☐ Lucy Griffin
Previous Club

[Ignore and close](#) [Use Record](#)

6. Ensure you have all documents ready for registration, this includes a WWVP card (from [Access Canberra](#)) for participants aged 16 and older. You will need to have a volunteer check at a minimum.



FOOTBALL

Capital Football Referees
PARTICIPANT REGISTRATION
Register to participate in All Leagues - Returning Referee (18+) for season 2025

JUST BEFORE YOU GET STARTED

You may need some of these documents to complete your registration through the online portal.

- Your Credit Card or Debit Card details - If you're paying online
- A clear headshot of yourself
- Your WWCC Document

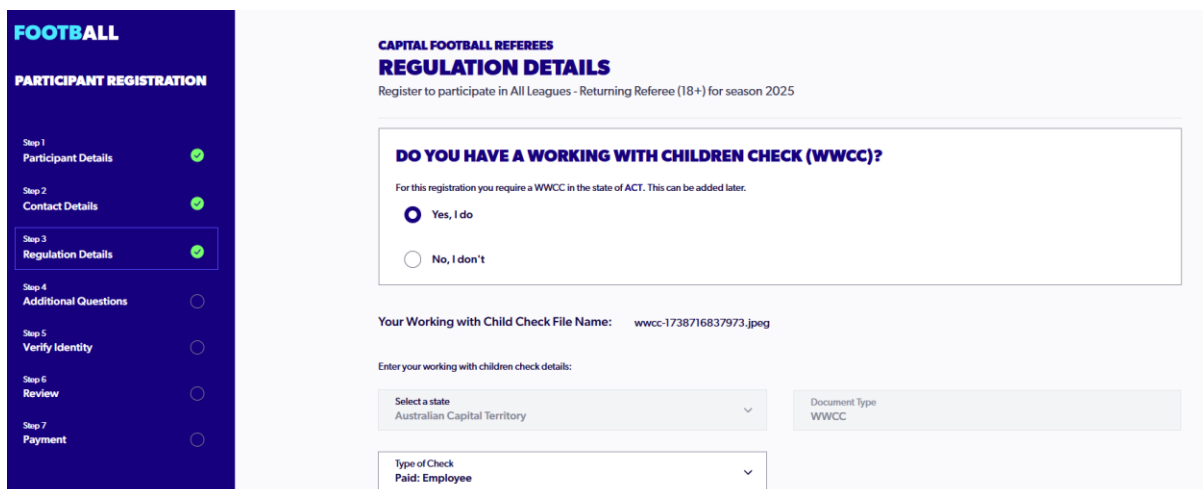
You will need to provide one of the following documents for approval. You may be asked to physically provide the relevant documents for sighting by approved personnel.

- Your Passport Document
- Your Drivers License or ID
- Your Birth Certificate

Cancel Start

7. Follow the prompts, ensuring that the steps on the left of the screen show green ticks. **No tick means there is required information missing** – you will need to go back to the step with missing information.

8. **If aged 16+**, enter WWVP details – *you will not be able to register without a WWVP card*
- Enter the issue date as five years before the expiry date



FOOTBALL

PARTICIPANT REGISTRATION

Step 1 Participant Details ✓
Step 2 Contact Details ✓
Step 3 Regulation Details ✓
Step 4 Additional Questions ○
Step 5 Verify Identity ○
Step 6 Review ○
Step 7 Payment ○

CAPITAL FOOTBALL REFEREES
REGULATION DETAILS
Register to participate in All Leagues - Returning Referee (18+) for season 2025

DO YOU HAVE A WORKING WITH CHILDREN CHECK (WWCC)?

For this registration you require a WWCC in the state of ACT. This can be added later.

☒ Yes, I do
☐ No, I don't

Your Working with Child Check File Name: wwcc-1738716837973.jpeg

Enter your working with children check details:

Select a state
Australian Capital Territory

Document Type
WWCC

Type of Check
Paid: Employee

9. If aged U16, request an exemption by choosing 'Other Exemptions' for the Type, and put 'Underage' in the Reason box. You should not need to provide documentation.

The screenshot shows the 'PARTICIPANT REGISTRATION' process for Football Australia. The left sidebar lists steps 1 through 7, with Step 3 'Regulation Details' highlighted. The main form area is titled 'DO YOU HAVE A WORKING WITH CHILDREN CHECK (WWCC)?' and includes a note about the requirement for ACT. Two radio buttons are present: 'Yes, I do' and 'No, I don't', with the latter selected. Below this, a checkbox 'Apply exemption from document upload' is checked. A note states that the requestor must confirm exemption applicability. Two dropdown menus are shown: 'Select a state' (set to 'Australian Capital Territory') and 'WWCC Exemption Type' (set to 'Other Exemptions'). A text box for 'Reason/ Source' contains the word 'Underage'. Other dropdowns include 'Product Name' (set to 'Junior Leagues - New Referee (JFMO)'). A 'Help Centre & Support' link is at the bottom left.

10. After 24 hours from notification of registration approval, get access to Learning Management System – learn.footballaustralia.com.au
- a. If access does not come through, please email learningcentre@footballaustralia.com.au with your FFA number for assistance.

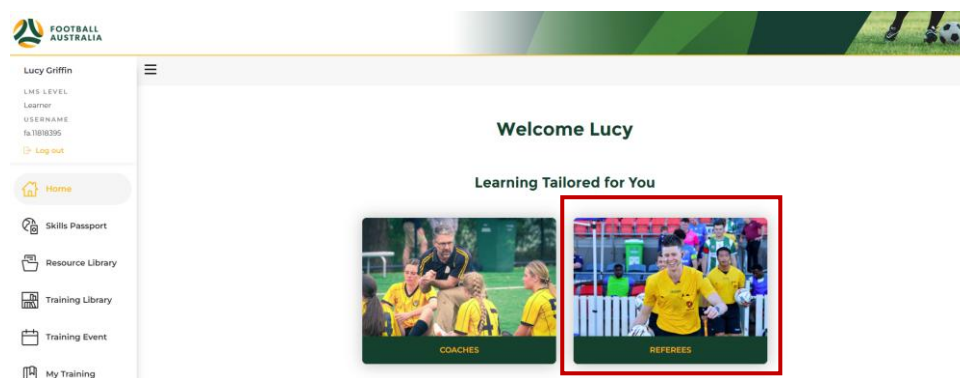
11. Click on 'Learner (Football Account)' and login using PlayFootball details



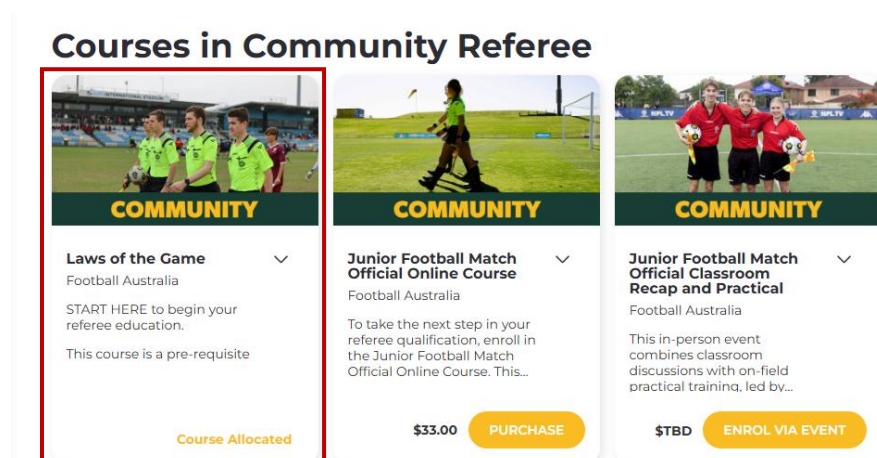
NOTE: If 'Multiple registrations against account' error appears on login (see below), please email the Learning Centre Team (learningcentre@footballaustralia.com.au) with FFA numbers and they will organise access



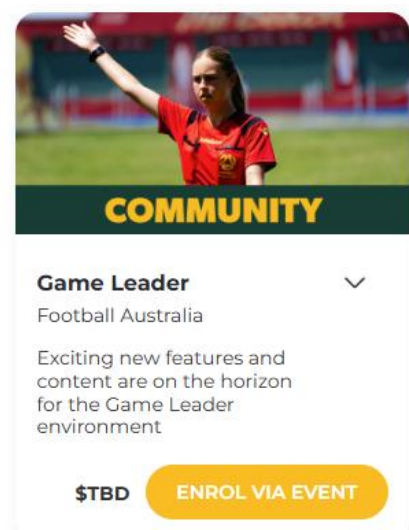
12. Select 'Referees' from the middle of the screen



13. Enrol and complete the 'Laws of the Game' course. You can come back to these at any time by clicking on 'My Training' from the menu on the left.



14. Once done, enrol in the '*Game Leader*' course. Select the Training Event you wish to attend, register and pay.



After all course requirements are completed, the Capital Football Referees Department will send you an information pack detailing the next steps, including how to register as a Game Leader through PlayFootball and nominate your Junior Club, receive match appointments, how to use Spond for communication, guidance on using Dribl, and important competition requirements.