



CLUB TASKS AND TIMELINES

2022 Senior League Competitions

1/02/2022

To assist your planning and administration, this document has been developed to provide Senior League Clubs with a list of timelines and key tasks leading into the 2022 Senior League Season. Please note the Senior League season will be starting on 2 and 3 April 2022.

Please note that Cluster Venues is still being discussed internally and we will have an answer to all clubs shortly to whether we will move to home and away for Senior League Women's and Master League Men's.

Summary of Key TIMELINES

Date	Milestone	Who	Status
Prior to any Trials or Training Sessions being held	Trial / Training Sanction Form	Clubs	Ongoing
Seven business days prior to holding a trial match	Trial Matches	Clubs	Ongoing
14/01/2022	Registration Window Opens (if registration package set up is complete)	Clubs	Some clubs outstanding
01/02/2022	FFA Cup / Federation Cup Information Released	CF	Upcoming
4/02/2021	Club Affiliation Form Due	Clubs	Upcoming
08/02/2022	Dribl Workshop 2	Clubs	Ongoing
10/02/2022	FFA Cup Entries Close	Clubs	Upcoming
10/02/2022	Women's Federation Cup Entries Close	Clubs	Upcoming
13/02/2022	Pre-season Meeting	CF / Clubs	Upcoming
16/02/2022	FFA Cup / Federation Cup Round 3 Draw	CF	Upcoming
27/02/2022	Team Nominations Due	Clubs	Upcoming
27/02/2022	Preliminary Team Lists Due	Clubs	Upcoming
27/02/2022	SL Competition Regulations Sent out	CF	Upcoming
15/03/022	Final Team Lists Due	Clubs	Ongoing
15/03/022	Final Draw Released	CF	Ongoing

KEY TASKS

Task	Action Required by Club
Trial Match Request Form	<ul style="list-style-type: none"> All clubs are asked to submit their trial information to Capital Football for sanctioning, via the Trial Match Request Form Trials sessions must be sanctioned, in order for participants to be covered by insurance. Clubs are required to complete the form for any inter club trial matches (i.e. trial matches that are against another club), played either against other CF clubs or other Member Federation clubs. The form should be completed by the home club, except where you are playing another Member Federation club (as the CF club must complete this form). This form must be submitted a minimum of seven (7) business days prior to the trial match being held (please note this has been altered from previous seasons where it was five business days to ensure referee coverage can be provided). Please note that the Referees Pre-season Seminar will be held on Saturday, 19 February 2022 and therefore no match officials can be appointed to trial matches on this date.
Competition Regulations	<ul style="list-style-type: none"> CF have compiled and reviewed the feedback previously provided by Clubs CF will be releasing the new Senior League regulations on 27 February 2022
Club Affiliation Form	<ul style="list-style-type: none"> We ask that all Clubs please complete the 2022 Capital Football Club Affiliation Form by COB 4 February. Only Clubs who have submitted this Club Affiliation Form will be able to commence registering through Play Football on the registration opening dates
Registration Package Set Up/Registration Windows	<ul style="list-style-type: none"> The registration package set up can commence CF have offered assistance with setting up the packages, so please contact tej.sapate@capitalfootball.com.au
Team Lists (Players and Team Officials)	<ul style="list-style-type: none"> Clubs are required to provide Capital Football a team list (including players and team officials) for each of their Senior League teams, using the template attached to this email. Clubs are to update Capital Football when players are to be added/removed from team lists. These lists will be used to allocate players and officials into teams on Play Football, as well as generating the ID Cards for the season. Clubs are requested to submit team lists as early as possible, with a preliminary team list due by 27 February 2022 and final team lists to be submitted by 15 March 2022.
FFA Cup/Fed Cup Nominations & Info	<ul style="list-style-type: none"> Information will be released on 1 February 2022
Team Nomination Forms	<ul style="list-style-type: none"> Clubs are asked to complete the Senior Leagues Nomination Forms preferable in advance of the due date of 27 February 2022. Senior League Men's Nomination Form Senior League Women's Nomination Form



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Tasks	Actions Required by Clubs
	<ul style="list-style-type: none"> If you do not think your club is able to meet this deadline, please let the CF Competitions team know as early as possible. Capital Football are requesting both Team Names and Team Numbers. Team Names will be utilised and displayed for fixtures, team numbers will be utilised when contacting clubs about teams.
Age Exemptions	<ul style="list-style-type: none"> Clubs are asked if they could please have all their age exemptions requested through the Age Exemption Request Form by Friday 25 March to ensure that all players are processed before the commencement of the season. CF will still be able to process those after the commencement of the season for any new players.
Team Allocation Process	<ul style="list-style-type: none"> Upon receiving the preliminary allocations from CF, we ask clubs to look through and provide feedback regarding any teams that have been missed off the documents, or if teams may have been put in the wrong division.
Pre-season Meeting	<ul style="list-style-type: none"> The Senior League pre-season meeting will be held on Sunday, 13 February 2022 at the Rex Hotel with further information to be released soon.