

# BOARD MEETING SUMMARY

## FEBRUARY 2021

### INTRODUCTION

This summary provides information relating to the Capital Football Board meeting held on 3 March 2021, and contains resolutions made by the Directors.

The summary excludes information that is commercial in confidence, is sensitive in nature or is restricted due to privacy. Standing agenda items including the finance report, Chair's report and CEO's report may contain such information. Where information discussed under those agenda items can be shared, it will appear under the subheadings, aligned to the strategic pillar to which it is most relevant.

#### Attendees

Fran Sankey (Chair), Angelo Konstantinou (Deputy Chair), Richard Naumovski, Grace Gill, Gary Vandeburgt, Jodie Newall, Justin Webb, Phil Brown (CEO) and Lisa Roestbakken.

### GOVERNANCE – “LEADING FOR UNITY OF PURPOSE”

#### Meeting with Members

Deputy Chair Angelo Konstantinou and Director Justin Webb reported on their Pre-Board meeting video conference with the Members on 1 March 2021.

Items discussed at the video conference included;

- ▶ 2021 NPL Competition Leagues and Formats.
- ▶ Customer service levels.

#### Policy for Admitting New clubs

The Board discussed a draft policy for Admitting New Clubs, presented by Capital Football management.

The Admission of the New Clubs Policy seeks to articulate the process for new clubs to be admitted to Capital Football competitions.

Feedback was provided on the draft for inclusion in an amended draft to be presented to the Board.

### **Life Membership Nominations**

The Board discussed nominations received for Life Membership.

Life membership proposals were discussed for;

- ▶ Keith Lee for his contribution to Kanga Cup.
- ▶ Mark O'Neill for his contribution to the Capital Football Board, various Committees, Belnorth FC, Belconnen United FC, and as a coach with Boomerangs FC and Futsal.
- ▶ Peter Maybury for his contribution to the Board over a period of 12 years.

Resolution:

- a) The Board approved the Life Membership nomination of Keith Lee to be presented at the upcoming AGM for the Members to consider.
- b) The Board approved the Life Membership nomination of Mark O'Neil to be presented at the upcoming AGM for the Members to consider.
- c) The Board approved the Life Membership nomination of Peter Maybury to be presented at the upcoming AGM for the Members to consider.

### **Throsby**

The Board discussed the Throsby Home of Football project. The discussion included;

- ▶ Revision of the business model to reflect changes to development staging and the site layout since the original proposal.
- ▶ Progress of the Estate Development Plan and that the ACT Government will administer the procurement and tendering for the Throsby project.

### **Competition Review**

The Board discussed the NPL Competitions Review. The discussion included;

- ▶ An update from Suiko Consulting via video conference on the NPL Competitions Review and survey results.

### **Facilities**

The Board discussed facilities. The discussion included;

- ▶ The workshop conducted by QPRC regarding the Regional Sports Complex.
- ▶ Consulting with stakeholders regarding upgrades or maintenance required.

### **Risk Management Plan**

The updated Risk Management Plan and summary of changes from its last iteration in 2020 was provided for the Board ahead of the meeting.

### **Community Engagement**

The Board and CEO noted the following engagement with the football community since the last meeting;

- ▶ Director Grace Gill was on a panel discussion on the topic of Concussion in Sport.
- ▶ Directors Angelo Konstantinou and Justin Webb participated in a Pre-Board meeting via

video conference with the members on 1 March 2021.

## **COMMERCIAL – “CONNECTING AND THRIVING”**

### **Commercial Update**

The acting Head of Commercial tabled a Commercial update to the Board. Of note;

- ▶ There have been 76 print stories about football in January with none being negative.
- ▶ Website visitation (Capital Football and Canberra United) has increased from December 2020 and was up on the same time last year.
- ▶ Canberra United Facebook page engagement increased by 29.4% from December and gained 225 more followers.
- ▶ Canberra United Instagram page saw an increase in interaction by 71% while the number of followers increased by 3.2%.
- ▶ A communications plan was provided up to March 2021.
- ▶ A registration report tracking player registrations against the same time in 2020. Player registrations were ahead in all categories in the year-to-date comparison.
- ▶ The 2021 Kanga Cup will be in its 30th year, following the non-running of the 2020 edition. As of 31 January, there are 130 team expressions of interest.

### **2020 Financial Year Audit Preparation**

The Capital Football Board discussed the Audit and preparation of financial statements for presentation at the Annual General Meeting on 3 May 2021.

The Board were provided with the 2020 Financial Year Profit and Loss Report, 2020 End of Year Balance Sheet and draft 2020 Financial Statements.

## **PARTICIPATION – “PARTICIPATION AND EXPERIENCE”**

### **Participation Update**

The Head of Participation tabled an update on the Participation programs to the Board. Of note;

- ▶ An update on summer and pre-season competitions.
- ▶ An update on Futsal competitions.
- ▶ That Capital Football has provided ‘conditional approval’ for the delivery of the following tournaments:
  - ▶ Lightning Cup, delivered by Woden Valley SC from 10-11 April 2021.
  - ▶ Stellar Cup, delivered by West Canberra FC 18-19 April 2021.
- ▶ That the NPL Pre-season Meeting is scheduled for Saturday 27 February 2021.
- ▶ That the Senior League Pre-Season Meeting is scheduled for Sunday 14 March 2021.
- ▶ That the Junior League and MiniRoos Pre Season Meeting is scheduled for Sunday 14 March 2021.

- ▶ Clubs are providing preliminary team and player registration numbers to Capital Football management for tracking.
- ▶ Update on 2021 FFA Cup, Federation Cup and Charity Shield.

### **Game Development Update**

The Head of Game Development tabled an update on the participation programs to the Board. Of note;

- ▶ The Power Chair League has been established and began 6 March 2021 with Gungahlin United and Woden Valley SC each supporting a team.
- ▶ Training re-commenced for Canberra United All Ability with 16 of the 19 players returning from last year.
- ▶ All clubs have now received their ground allocations for the Winter season.
- ▶ ACT Sport and Recreation waived fees for hiring of grounds until 1 April 2021.
- ▶ That all clubs have been sent the template for their COVID-19 safe plan. These will also be posted on the Capital Football website ahead of the season commencing.
- ▶ Overview of ACT and NSW Government Health Order changes.

## **PERFORMANCE – “PERFORMING FOR SUCCESS”**

### **Performance Programs Update**

The Technical Director tabled an update on the performance programs to the Board. Of note;

- ▶ Capital Football has been working with Football Australia to deliver a Skills Training Program (STP) for Clubs. Capital Football intends to pilot the project in April 2021.
- ▶ Update on CUA training and trial games.
- ▶ Update on the TSP training.
- ▶ Scott travelled to Melbourne in January to assist Ron Smith and Trevor Morgan to deliver a Football Australia A-Licence Course.
- ▶ Scott and Phil Booth attended Football Australia’s Coach Educators Workshop in Canberra in January.
- ▶ An updated version of Football Australia’s C-Licence started in February at University of Canberra, conducted by Scott, Phil, and Ali.