

# BOARD MEETING SUMMARY

## JULY 2020

### INTRODUCTION

This summary provides information relating to the Capital Football Board meeting held on 29 July 2020, and contains resolutions made by the Directors.

The summary excludes information that is commercial in confidence, is sensitive in nature or is restricted due to privacy. Standing agenda items including the finance report, Chair's report and CEO's report may contain such information. Where information discussed under those agenda items can be shared, it will appear under the subheadings, aligned to the strategic pillar to which it is most relevant.

Due to restrictions in place to reduce the spread of Covid-19, this meeting was held via videoconference.

#### Attendees

Fran Sankey (Chair), Angelo Konstantinou (Deputy Chair), Richard Naumovski, Grace Gill, Gary Vandeburgt, Jodie Newall, Justin Webb, and Phil Brown (CEO).

Sarah Walsh from FFA participated at the start of the meeting to discuss FFA's XI Principles and the connection to Capital Footballs new strategic plan.

### GOVERNANCE – “LEADING FOR UNITY OF PURPOSE”

#### Meeting with Members

The CEO reported on the meeting between the Board and Members on 2 July 2020.

Items discussed at the meeting included;

- ▶ The Capital Football 2020-2023 Strategic Plan
- ▶ The Capital Football Service Charter
- ▶ The Governance Review
- ▶ Roles and Responsibilities of Members
- ▶ Pre-Board Meeting engagement with Members.

### **ACT Government Meeting**

The CEO provided a report on the webinars hosted by the ACT Government on 9 July 2020 and 16 July 2020. Key points from the webinar on 9 July 2020 included;

- ▶ The ACT is deferring the move to stage 3
- ▶ The ACT remains on stage 2.2. for 2 weeks
- ▶ The Chief Health Officer will reassess the ability for contact sporting competition to commence on 16 July 2020.

Key points from the webinar on 16 July 2020 included;

- ▶ The ACT is deferring the move to stage 3
- ▶ The ACT remains on stage 2.2
- ▶ An exemption has been provided to community sport to allow for competitions in contact sports to resume
- ▶ Gatherings remain limited to no more than 100 people
- ▶ Physical distancing requirements remain at 1 person per 4sqm (limiting use of change rooms)
- ▶ Sports need to emphasise that;
  - ▶ This is a return to sport in a Covid environment, not a normal environment
  - ▶ That everyone's individual responsibilities to physically distance and maintain personal hygiene remain in place
  - ▶ That we apply the principle of get in, play, get out
  - ▶ That we encourage 1 parent / guardian per player.

### **Throsby**

- ▶ Director Angelo Konstantinou and the CEO attended a meeting with ACT Government representatives on 1 July 2020 to discuss the Throsby Home of Football project.
- ▶ Revised costings against the full specifications for the site are being prepared. Part of this will include the cost to stage components of the development
- ▶ A revised layout was presented.

### **FFA XI Principles Consultation**

The Chair and CEO participated in a video conference on 13 July 2020 with the FFA CEO and members of Senior Management to provide feedback on the XI Principles discussion paper.

Sarah Walsh from FFA joined the Capital Football Board meeting on 29 July 2020 to discuss the Capital Football Strategic Plan. Sarah provided background on FFA operations since March 2020 (i.e. following Covid-19 impacting football). Sarah indicated that;

- ▶ FFA has nearly completed the community consultation on the XI Principles
- ▶ FFA will review the XI Principles considering feedback, then develop a whole of game strategy.

### **Women's Football Council**

The Board discussed the nominees put forward for the Women's Football Council.

## **The Library**

The CEO provided an update on the sharing of documents with committees on the basecamp file sharing platform, including;

- ▶ We have replaced the Capital Football HQ tile on basecamp with The Library
- ▶ The Library is a repository for all Capital Football circulars, letters and reports that relate to matters not isolated to one club. We will also post documents received from other stakeholders (i.e. FFA and the PFA)
- ▶ The aim is to streamline the communication of information across the Capital Football Board, Committees, and staff.

## **Hall of Fame**

The Board discussed the process to call for nominations for people to be considered for induction to the Capital Football Hall of Fame.

The Board endorsed nominations been submitted in August 2020, for a decision in September 2020.

## **Community Engagement**

The Board and CEO noted the following engagement with the football community since the last meeting;

- ▶ The CEO attended a Registrations and Refunds webinar with Club representatives on 30 June 2020
- ▶ All Directors and the CEO attended a video conference with the Members on 2 July 2020
- ▶ The CEO attended a Club Presidents video conference on 10 July 2020
- ▶ The CEO attended a Club Presidents video conference on 16 July 2020

## **COMMERCIAL – “CONNECTING AND THRIVING”**

### **Media and Communications Update**

The Head of Commercial tabled an update on media and communications to the Board, which included;

- ▶ There have been 124 print stories about football to 30 June 2020, with 6 considered negative
- ▶ Website visitation in 2020 is down in comparison to the same time in 2019, influenced by the temporary suspension of football
- ▶ Twitter reach in 2020 is down in comparison to the same time in 2019, however Facebook reach is up on the same time in 2020, attributed to the CEO video messages
- ▶ Schedule of media activities for the month of June 2020.

### Registration and Refunds Meeting

An update was provided on the registrations and refunds meeting, including;

- ▶ On 30 June 2020 Head of Commercial Meg Salic delivered a webinar for club Presidents and Committee members on the refunds process implemented to enable players to claim the 50% discount on Capital Football player registration fees
- ▶ At the webinar Meg shared a power point presentation to help convey the key components of the refund process, which had been developed after consulting with all clubs, then tested with a few clubs to ensure the messaging was clear
- ▶ There was a positive response to the work being conducted by Capital Football to assist clubs with the refund process.

### Refunds update

An update was provided on the processing of refunds, including;

- ▶ Capital Football have had 5,213 applications to receive the 50% refund of player registrations fees approved by the Capital Football Board
- ▶ Capital Football staff are working on validating the applications and sorting them via club, ahead of engaging with the clubs to process the combined club (where applicable) and Capital Football discount of fees to the players.

## **PARTICIPATION – “PARTICIPATION AND EXPERIENCE”**

### Participation Update

The Head of Participation tabled an update on the participation programs to the Board, which included;

- ▶ An overview was provided on the recent easing of restrictions to allow football competitions to commence
- ▶ An overview of team entries to NPL, Junior Leagues and Senior Leagues with a comparison to team entries in 2019
- ▶ An overview on the return of MiniRoos matches
- ▶ Planned referee education sessions from May to July 2020
- ▶ Table of referee qualification courses delivered and/or planned between March and November 2020
- ▶ Update on preparations to return all ability football programs.

### Club Presidents Meetings

The CEO provided a report on Club Presidents meetings held on 10 July 2020 and 16 July 2020. Key topics of conversation at the 10 July 2020 meeting included;

- ▶ The ACT Government has paused the move to stage 3 eased restrictions
- ▶ What stage 2.2. remaining in place meant for ACT and NSW clubs that weekend (i.e. what was permitted under the respective public health orders)
- ▶ For community sport, the Chief Health Officer will reassess eased restrictions next Thursday 16 July 2020

- ▶ Resources that Capital Football had developed for the return of play, including the overarching Covid Safe Plan, individual clubs' templates, and policies if someone has been tested for Covid-19.

Key topics of conversation at the 16 July 2020 meeting included;

- ▶ The ACT Government have provided an exemption allowing contact sport to resume, enabling our competitions to start as planned on 18 July 2020
- ▶ Other stage 2.2 restrictions remain in place, including gatherings of up to 100 people with the 1 person per 4sqm rule
- ▶ Pre-match handshakes, team photos etc are not permitted
- ▶ Capital Football is applying the principle of get in, play, get out
- ▶ Discussion related to team allocations, team officials' forms, and review of teams in divisions considering results in early rounds

## **PERFORMANCE – “PERFORMING FOR SUCCESS”**

### **Performance Programs Update**

The Technical Director tabled an update on the performance programs to the Board, which included;

- ▶ SAP training resumed on 20 May 2020
- ▶ CUA has appointed a new performance analyst from the University of Canberra
- ▶ NPLW Goalkeeper training commenced 22 June 2020
- ▶ The FYL development squad is training weekly on Wednesday night
- ▶ “From the Sidelines” continues, with workshops being delivered by Leah Blayney (Young Matilda’s Head Coach)
- ▶ Part I online theory sessions delivery has concluded, with practical sessions being delivered in October.