

BOARD MEETING SUMMARY

JUNE 2020

INTRODUCTION

This summary provides information relating to the Capital Football Board meeting held on 24 June 2020, and contains resolutions made by the Directors.

The summary excludes information that is commercial in confidence, is sensitive in nature or is restricted due to privacy. Standing agenda items including the finance report, Chair's report and CEO's report may contain such information. Where information discussed under those agenda items can be shared, it will appear under the subheadings, aligned to the strategic pillar to which it is most relevant.

Due to restrictions in place to reduce the spread of Covid-19, this meeting was held via videoconference.

Attendees

Fran Sankey (Chair), Angelo Konstantinou (Deputy Chair), Richard Naumovski, Grace Gill, Gary Vandeburgt, Jodie Newall, Justin Webb, and Phil Brown (CEO).

GOVERNANCE – “LEADING FOR UNITY OF PURPOSE”

Return to the Office

The Board discussed the preparation for a staged return of Capital Football staff to the office including Competitions, Referee and Digital Services staff returning to the office from Monday 22 June 2020.

Readiness of the office includes; cleaning, signage, identifying exclusive entry and exits points, identifying maximum numbers of people allowed in each area of the office at one time, and temporary movement of staff work stations within the office to allow appropriate distancing.

Return to the Office Guidelines have been developed to assist staff understand how to engage with each other in this staged return to football house.

Meeting with Members

The Board discussed the upcoming meeting with Members, scheduled for 2 July 2020. In particular, the Board are interested in hearing the Members feedback on the role of Members, the governance review, and FFA's XI Principles for the Future of Football.

COMPS Meeting

The CEO provided a report on the COMPS meeting that was held on 11 June 2020. Key topics of conversation at the meeting included;

- ▶ An update from each sport on their plans for a return to training and competition
- ▶ Discussion on the next steps for agreement on the season window with ACT Sport and Recreation (note: the meeting scheduled for 19 June was postponed as the ACT Government required more time to consider the proposed adjustment to the shutdown period)

ACT Government Meeting

The CEO provided a report on a webinar hosted by the ACT Government on 12 June to present further information on the easing of restrictions and move to stage 2.2 on Canberra's Recovery Plan. Key changes applicable from 19 June include;

- ▶ Contact training for "contact" sports is permitted
- ▶ Gatherings are permitted for up to 100 people.

Resourcing Update

Capital Football management tabled a paper that proposed the return of the remaining staff on reduced hours to full hours from 29 June 2020.

The proposal aligned with the Reduced Hours Model previously approved by the Board and supports the return of football competitions and development programs.

The Board passed on their thanks to Capital Football staff for their commitment and efforts during a difficult time.

RESOLUTION

That the Capital Football Board endorses the return of the remaining 6 staff on reduced hours to full time hours, from Monday 29 June 2020.

Facilities Audit and Priority Projects

The Board discussed the need to have a comprehensive list of facilities projects ahead of the upcoming ACT election, including possible cost to deliver.

Facilities projects could include; synthetic fields, grass field upgrades; irrigation, sports ground flood lighting, referee change rooms, unisex change rooms and canteens.

Community Engagement

The Board and CEO noted the following engagement with the football community since the last meeting;

- ▶ Fran Sankey and Grace Gill attended the Tuggeranong United FC's MiniRoos launch on 20 June 2020

COMMERCIAL – “CONNECTING AND THRIVING”

Media and Communications Update

The Head of Commercial tabled an update on media and communications to the Board, which included;

- ▶ There have been 103 print stories about football to 31 May 2020, with 6 considered negative
- ▶ Website visitation in 2020 is down in comparison to the same time in 2019, influenced by the temporary suspension of football
- ▶ Twitter reach in 2020 is down in comparison to the same time in 2019, however Facebook reach is up on the same time in 2020, attributed to the CEO video messages
- ▶ Schedule of media activities for the month of May 2020.

PARTICIPATION – “PARTICIPATION AND EXPERIENCE”

Participation Update

The Head of Participation tabled an update on the participation programs to the Board, which included;

- ▶ Overview on the progress of the return of training and matches
- ▶ Acknowledgment of the challenges presented by the different dates for, and levels of eased restrictions announced by the ACT and NSW governments
- ▶ Update on the return of MiniRoos matches
- ▶ Update on the Referee Departments schedule of referee education and training from May to July.

Club Presidents Meetings

The CEO provided a report on Club Presidents meetings held on 29 May 2020 and 16 June 2020. Key topics of conversation at the 29 May 2020 meeting included;

- ▶ Release of “Canberra’s Recovery Plan”
- ▶ Stage 2.1 planning for clubs to progress from isolated training
- ▶ Looking ahead to stage 2.2, including the potential of a return to MiniRoos matches.

Key topics of conversation at the 16 June 2020 meeting included;

- ▶ Stage 2.2 planning for clubs, in particular the commencement of MiniRoos matches
- ▶ Foreshadowing of a registration fees announcement by 18 June 2020
- ▶ Looking ahead to stage 3 commencement of competitions.

Season Windows

A report was provided on a meeting attended by the CEO, Head of Participation and Competitions Manager on Thursday 21 May 2020 with representatives from ACT Cricket, AFL, Rugby Union, and Rugby League.

The purpose of the meeting was to further discuss possibilities to agree on extended access for winter sports to fields in September / October 2020.

PERFORMANCE – “PERFORMING FOR SUCCESS”

Performance Programs Update

The Technical Director tabled an update on the performance programs to the Board, which included;

- ▶ SAP training resumed on 15 June
- ▶ CUA training resumed on 26 May
- ▶ TSP training commenced 25 May
- ▶ NPLW Goalkeeper training commenced 22 June
- ▶ “From the Sidelines” continues, with workshops being delivered by Leah Blayney (Young Matilda’s Head Coach) and Michael Sydney (Sport Science – Player Load Management).

Refunds for Capital Football Development Programs

The Board discussed a paper proposing discounted fees for the Canberra United Academy (CUA) and Talent Support Program (TSP) in 2020.

The proposed fee discounts took into consideration the delivery of aspects of the programs against the original plan, including’ training sessions, friendly matches and competition matches. The proposal also set out what is included in the program fees, such as; ground hire, coaching expenses, medical support at all training and matches, equipment and administrative support of the programs.

RESOLUTION

That the Capital Football Board endorsed;

- a) a 20% discount to the 2020 annual player fee for the Talent Support Program
- b) a 30% discount on the 2020 annual player fee for the Canberra United Academy program