

# BOARD MEETING SUMMARY

## AUGUST 2019

### INTRODUCTION

This summary provides information relating to the Capital Football Board meeting held on 28 August 2019, and contains resolutions made by the Directors.

The summary excludes information that is commercial in confidence, is sensitive in nature or is restricted due to privacy. Standing agenda items including the finance report, Chair's report and CEO's report may contain such information. Where information discussed under those agenda items can be shared, it will appear under the sub headings, aligned to the strategic pillar to which it is most relevant.

### Attendees

Fran Sankey (Chair), Angelo Konstantinou (Deputy Chair), Garth Morrison, Richard Naumovski, Grace Gill, Gary Vandeburgt, Jodie Newall, Phil Brown, Megan Salic (*for the media update and finance report only*), Glenn Armstrong (*for the competitions update only*), Scott O'Donnell (*for the Performance Programs update only*).

### GOVERNANCE – “LEADING FOR UNITY OF PURPOSE”

#### 2016 to 2019 Capital Football Strategic Plan Progress

The Board discussed Capital Football's progress towards the 2016 to 2019 Strategic Plan goals.

The Board reviewed a report that included a summary of progress, overview of programs delivered to achieve the actions within each pillar, and detail on the data sources used to measure progress, which included;

- The FFA Participant Survey from 2017 (as an independent reference point)
- Capital Football Surveys conducted between 2016 and 2019
- The FFA annual participation census
- Participant registration and competition management on MyFootballClub, PlayFootball, SportsTG and StatEdge

A summary of progress towards the 2016 to 2019 Strategic Plan goals is attached as Annexure 1.



## **Governance Review**

The Board discussed the Governance Review, including;

- That the Member Federation Presidents have indicated a desire to seek alignment where possible between their respective Constitutions, with the subject on the agenda for the next Member Federation Presidents meeting
- That FFA have recommended the establishment of a working group to support the review of Member Federation constitutions to seek consistency where possible
- That any local Governance Review will need to consider not only the Constitution and voting membership, but also the Board Charter and Capital Football policies and procedures that bring the Constitution to life

## **Home of Football Update**

The ACT Government have scheduled the first meeting of the Home of Football Project Control Group on 9 September 2019. The tender document for the Estate Development Plan is near completion.

## **Member Federation President and CEOs Meeting**

The Chair and CEO will attend a meeting of the Member Federation Presidents and CEO's on 11 and 12 September to discuss items including alignment of governance structures, the national digital project, NPL review and strategic focus areas for the sport over the coming years.

## **FFA CEO Recruitment Process**

The Member Federations received advice from FFA on 26 August 2019 that a process has commenced to recruit the next FFA CEO following advice that David Gallop was stepping down from the role at the end of the year.

Russell Reynolds and Associates has been engaged to assist in the recruitment process, with a planned appointment towards the end of October 2019.

## **National Second Division Working Group**

The Chair provided an update on the National Second Division (**NSD**) Working Group. FFA are supportive of further work on the NSD, while the women's second division remains a lengthy unresolved discussion, noting that the W-League and broader women's football strategies remain unclear.

## **Casual Vacancies**

The Board discussed casual vacancies on the South Region Council, Referees Standing Advisory Committee, Community Leagues Standing Advisory Committee and Juniors Standing Advisory Committee.



In regards to the RSAC, the Board considered a paper presented by the committee that made recommendations relating to the filling of casual vacancies on their committee.

The Board considered the By-laws relating to filling casual vacancies or shortfall in numbers (By-law 1.10.2), including having regard to the elections in 2018 (where applicable to each committee).

The Board formed the view that, with 12 months elapsed since the last nomination process, it is appropriate to re-engage with the football community to identify nominees to the Committees. This presents a transparent and equitable process that will enable individuals who did not have the capacity to nominate for a role in 2018 the opportunity to do so now. It also allows the community to reconsider who they believe is best suited to represent them on the Committees.

As such, the Board resolved to call for nominations from the football community, for individuals to be considered to fill the casual vacancies.

**RESOLUTION:**

For the Referees Standing Advisory Committee, the Board resolved to;

- a) Seek nominations from the football community to fill the casual vacancies
- b) Implement the process for nominations as outlined in the by-laws

For the South Region Council, the Board resolved;

- a) To call for nominations from the football community for the South Region Representative casual vacancy
- b) That clubs who have nominated a current South Region Representative are not eligible to nominate a candidate for the casual vacancy

For the Community Leagues and Juniors Standing Advisory Committees, the Board resolved;

- a) To call for nominations from the football community for the Community Leagues Standing Advisory Committee and Juniors Standing Advisory Committee casual vacancies
- b) That Clubs that have nominated a current Community Leagues or Juniors Standing Advisory Committee member are not eligible to nominate a candidate for the casual vacancy on the respective committee/s

**Meeting Minutes**

The Board noted the minutes of the Zone Council meeting held on 17 July 2019.

**Risk Management Plan**

The Board noted the Risk Management Plan presented by management, confirming that it had been reviewed by the Finance, Audit and Risk Management Committee.



## **Community Engagement**

The Board and CEO noted the following engagement with the football community since the last meeting;

- Chair Fran Sankey, Deputy Chair Angelo Konstantinou, Directors Garth Morrison & Gary Vandeburgt and CEO Phil Brown accepted an invite from Tigers FC to attend their FFA Cup round of 32 match verses Hume FC on 31 July 2019
- Directors and the CEO attended eleven Stakeholder Workshops throughout July and August to engage with the football community in developing the next Strategic Plan
- CEO Phil Brown visited Woden Valley Soccer club on 17 August to promote the ActewAGL Lids for Kids round
- Deputy Chair Angelo Konstantinou attended the NPLW last round match on 17 August 2019 at McKellar Park to present Belconnen United FC the Premiers Trophy
- Directors Grace Gill and Gary Vandeburgt attended the NPL2 last round matches on 17 August 2019, with Grace presenting Canberra White Eagles the Premiers Trophy
- Director Garth Morrison attended the NPL1 first grade last round match on 18 August 2019 to present Canberra Olympic the Premiers Trophy
- Grace Gill chaired three NPLW Working group meetings in August

## **COMMERCIAL – “CONNECTING AND THRIVING”**

### **Media and Communications Update**

The Head of Commercial provided an update on media and communications to the Board, including;

- Across “local” print and digital media there have been 159 stories year to date
- Unique website visitation is up 10% on 2018
- 1.29M minutes of streamed matches have been watched year to date

The Head of Commercial also provided an overview of scheduled media activities for the next three months, across all programs and competitions.

### **Digital Engagement Coordinator**

Capital Football have engaged Jakob Gisik to a short-term contract to enable continued service to the community once David Jordan departs on 31 August. Recruitment for a full-time replacement will commence shortly.



## 2019 McDonalds Kanga Cup Report

The Board noted the 2019 McDonalds Kanga Cup report presented by management, including;

- 322 teams participated
- There was a total of 1,132 matches played across the week
- There was a 23% drop in attendance from Canberra clubs compared to 2018
- 60% of team entries were from Football NSW clubs
- Social media reach exceeded 361K (41K twitter, 320K Facebook)
- The Opening Ceremony at Reconciliation Place was well received

## **PARTICIPATION – “PARTICIPATION AND EXPERIENCE”**

### Competitions Update

The Head of Participation provided a competitions update to the Board.

The update included an overview per league, preparations for the final's series, and an analysis of referee coverage across all divisions.

The Head of Participation also addressed;

- Presentation of Premiers Trophies to Belconnen United FC (NPLW), Canberra Olympic (NPL1) and Canberra White Eagles (NPL2)
- Rescheduling of the NPLY U16 finals to facilitate participation of players in the semifinals and the Australian School Championships
- Forfeits by NPLY teams who were scheduled to travel to Griffith to play the Riverina Rhinos FC (**RRFC**)
- The need to amend competition regulations ahead of the 2020 season to ensure that teams cannot forfeit their 1<sup>st</sup> Grade matches in NPLW, NPL1 or NPL2, while still playing underpinning age grades. The regulations also need to include a sanction for forfeiting that motivates teams doing everything they can to play all matches, and disincentivises teams who might forfeit a higher grade during the season to play players down grades for the purposes of qualifying for the finals
- Futsal Premier League nominations have been released, with the competition starting 25 September for men and 27 September for women. There is an expectation of seven teams in each competition
- Tigers FC lost to Hume FC in the FFA Cup round of 32 match at Deakin Stadium, and the tournament is now complete for ACT involvement
- In NPL1 1<sup>st</sup> Grade, RRFC were found guilty of playing suspended players in their match v Belconnen United FC (**BUFC**). The Disciplinary Committee determined the match should be forfeited to BUFC



### **Queanbeyan City FC Disciplinary Hearing**

The Disciplinary Committee has heard the case for Queanbeyan City FC resulting from their semi-final match in the Kanga Cup.

The player and coach accused of abusing the referee each received a 12-match suspension.

The club was banned from the 2020 Kanga Cup and fined \$800 dollar having been found guilty of multiple counts of misconduct including not registering their coach, not registering some players that took the field, registering over age players without seeking approval and for abuse of the referee by their spectators.

One of their spectators was also suspended from all football activities until the end of the 2020 football season for breaching the Capital Football social media policy, related to comments made about the referee and Capital Football following the Kanga Cup semi-final.

### **PERFORMANCE – “PERFORMING FOR SUCCESS”**

#### **Performance Programs Update**

The Technical Director provided an update on the performance programs to the Board, including;

- An overview of the Skill Acquisition Program, Canberra United Academy and Talent Support Program
- A report on the ACT team’s participation in the National Youth Championships and National Training Centre Challenge, including that;
  - The U17 girls finished 2<sup>nd</sup> in Group A
  - The U15 girls finished 5<sup>th</sup> in Pool A
  - The U14 girls finished 1<sup>st</sup> in Pool B
- An overview of coach education courses delivered over the last month
- Planning has commenced for Futsal Nationals. Capital Football is working with Boomerangs to source the best available coaches and players for the Futsal Nationals in January 2020
- This year Capital Football launched goalkeeping sessions every Wednesday evening at Hawker Football Centre delivered by Paul Jones. These sessions are open to any NPLW Goal Keeper and their coaches, free of charge
- Heather Garriock has been talking to prospective players for the upcoming WWL season. The start of the competition has been pushed back to the weekend of 14 November 2019
- Ray Junna has been out watching NPL games, with the view to inviting players that have impressed in to Canberra United FYL trainings on Monday nights at Hawker Football Centre. Ray is also conducting technical sessions on Wednesday nights at the University of Canberra for those players that are interested



### **NPLW Working Group**

Grace Gill, Chair of the NPLW Working Group, gave a brief update on the meetings, including; that the working group has met three times during August, representatives of the Working Group also met with the Premier Leagues Standing Advisory Committee separately, and that a recommendation is being prepared for the Board to consider.



**Fran Sankey**  
Chair



## ANNEXURE 1: SUMMARY OF PROGRESS TOWARDS THE 2016-19 STRATEGIC PLAN GOALS

### Dashboard



KPI	Status
<b>Governance</b>	
Overall satisfaction rating of good or better by participants to reach 80%	Exceeded
Satisfaction rating of good or better with CF communications to reach 80%	Almost Achieved
Access to facilities increased 10%	Exceeded
<b>Commercial</b>	
Commercial revenue to increase 150%	Exceeded
Satisfaction of stakeholder engagement to reach 80%	Almost achieved
<b>Performance</b>	
Number of participants in national leagues and national teams to increase 5%	Exceeded
Satisfaction with clarity of stakeholder roles in the high performance pathway to reach 80%	Not achieved
<b>Participation</b>	
Retention rate of participants to increase 4%	Not achieved
Registered participants to increase 10%	Achieved
Satisfaction with football programs and services to reach 80%	Almost achieved

### 2016 to 2019 - Progress Towards our Strategic Goals

