

# CIRCULAR

## Referee Sanction Policy 2017



6 April 2017

As a member of Capital Football Referees you have certain responsibilities that come with fulfilling your refereeing duties. To avoid the issues of seasons past regarding late arrivals, no-shows, late submission or non-submission of match cards and reports, further sanctions will be considered for members who do not meet their responsibilities as referee. (Note 1)



### **Category "A" offences**

- ✓ Referee arrives after the scheduled match kick-off time or fails to show up at the match (Note 2).



### **Category "B" offences**

- ✓ Failing to accept or reject an appointment within 24 hours of an appointment
- ✓ Referee arrives late to conduct pre-match preparation as follows (Note 2):



League	Offence
<b>Football NPL or WPL</b>	Failure to turn up 30 minutes prior to an appointment.
<b>Football CL</b>	Failure to turn up 20 minutes prior to an appointment.
<b>Football Other</b>	Failure to turn up 15 minutes prior to an appointment.
<b>Futsal PL</b>	Failure to turn up 15 minutes prior to an appointment.
<b>Futsal Other</b>	Failure to turn up 10 minutes prior to an appointment.

### **Category "C" offences**

- ✓ Match Card submitted three working days or later after the match (Note 3).
- ✓ Send off/Incident reports submitted three working days or later after the match.
- ✓ Failing to accept or reject an appointment within 48 hours of the appointment.

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### Sanction process

The following steps will be followed by the CF Referee Department upon receiving a report of a potential breach:

1. The CF Referees Department will advise the referee in question of the potential breach and the proposed sanction in writing (electronically where possible).
2. Referees will be required to respond to the notification within 48 hours of the notification being issued electronically or seven days if issued by post.
3. The CF Referees Department will advise within 24 hours of receiving a response whether a sanction will be imposed and the detail of that sanction.



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### Mutual obligation

Prior to the imposition of any sanction, you will be provided with reasonable opportunity to respond to the alleged instance(s) of failing to meet your required duties. The process outlined below recognises that effective compliance is a mutual responsibility between Capital Football and the referee. That mutual responsibility involves:

1. Defining your responsibilities
2. Educating as to the requirements attached to those responsibilities; and
3. Ensuring accountability and compliance with those responsibilities



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ACT Football Federation Inc (Capital Football®) ABN 16 413 452 268

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The following sanctions apply to breaches of this policy:

Offence	Category A	Category B	Category C
<b>First offence</b>	Formal warning	Formal warning	Formal warning
<b>Second offence</b>	30% of match fee	20% of match fee	10% of match fee
<b>Third offence (4)</b>	60% of match fee	40% of match fee	20% of match fee
<b>Fourth offence</b>	100% of match fee and referred to the RSAC/RTC/CF Referee Department for further consideration of sanctions	60% of match fee and referred to the RSAC/RTC/CF Referee Department for further consideration of sanctions	30% of match fee and referred to the RSAC/RTC/CF Referee Department for further consideration of sanctions

### Review

Any decision of the RSAC/RTC or CF Referee Department under this policy is subject to the Capital Football Disciplinary Regulations and may be subject to review. A copy of the Disciplinary Regulations can be accessed [here](#).

### Notes

1. You may be sanctioned for other incidents not covered under this policy. Such incidents are covered in the Capital Football Disputes & Disciplinary Regulations. Incidents in this category will be referred directly to the RSAC, RTC or CF Referee Department, depending on the nature of the alleged breach, for consideration of appropriate sanctions.
2. Reports of late arrival or no-show may be accepted from:
  - a. an appointed referee or referee assessor;
  - b. a coach, team or club official from one of the clubs participating in the match; or
  - c. a venue manager.

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3. You are responsible for your match card. If you give a match card to another referee to submit and the referee in question does not submit the match card in time, you will still be sanctioned as normal. Giving your match card to another referee does not relinquish you of your responsibility to ensure it is received by Capital Football in a timely manner.
4. Breaches by Football NPL Panel 1 and 2, WPL and Futsal PL Panel and Div 1&2 referees may be referred to the TC upon third and subsequent offences in a single season.



Should you require any assistance with the referee sanction policy please contact our Coordinator Referees Adam Powers who will be only too pleased to assist.

Adam Powers – Coordinator Referees

(e) [adam.powers@capitalfootball.com.au](mailto:adam.powers@capitalfootball.com.au)

(t) 02 6175 7109



Kind Regards

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